



Maryland Department of Human Services
Office of Licensing and Monitoring
311 W. Saratoga Street
Baltimore, Maryland 21201
Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: The Woodbourne Center, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR and DJS

Name of Chief Administrator: Chaya Caine

Email: ccaine@woodbourne.org

License Type: Treatment Foster Care

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
The Woodbourne Center, Inc. 1301 Woodbourne Avenue Baltimore, MD 21239	unlimited	68	29	#00391 4/11/2019	7/10-11/2017

Inspection Summary

Number of Records Reviewed: Youth 11 Staff 7 Foster Parent 1 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: NA

Number of Foster Homes Inspected: 0

Current COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.02.21.08 A(1)	4/11 initial treatment plans were lacking dates and/or signatures
07.02.21.08 A(2)	4/11 continuing treatment plans were lacking dates and/or signatures
07.02.21.10 D(3)	4/11 child case records did not have foster parent progress notes
07.05.02.17A(3)	2/11 child case records did not have a copy of the immunization record
07.05.02.17A(1)(7)	2/11 child case records did not have a current physical examination
07.05.02.17A(2)	3/11 child case records did not have a current dental examination
07.02.21.07 A(2)	3/11 child case records did not have a psychiatric/psychological evaluation
07.05.02.18 D(4)	2/11 child case records did not have a court order
07.05.02.18 D(8)	2/11 child case records did not have documentation of education
07.05.01.09 D(1)	3/7 personnel records did not have the required number of references
07.05.01.13 A(5) 07.05.01.13 B(6)	1/7 personnel records did not have signatures on the annual performance evaluation
07.05.01.13 C (1)	1/7 personnel records did not have documentation of a medical examination
07.05.01.13 C (2)	1/7 personnel records did not have documentation of a TB analysis

Corrective Action Plan: Yes X No

If yes, date of CAP:

Any Violations During Mid or Re-Licensure Periods: Yes No N/A X

If Yes See Report (s) Date(s):

Complaint Outcome: NA

Current Status of License: Approved

Licensing

Coordinator: Roxanne Epps **Date:** 8/1/17 **Email:** roxanne.epps@maryland.gov

Program Manager: R Berger **Date:** 8/1/17 **Email:** richard.berger@maryland.gov